

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on April 21, 2022, at 10:00 a.m. in Room 32 of the Yamhill County courthouse and a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Carrie Martin, Grants & Special Projects; Nohely Barajas-Montalvo, Legal Assistant; Kris Bledsoe, County Treasurer; Patricia Rojas, County HR Manager; and Megan Marasco, BOC Staff.

Guests via Zoom: Sheila Barnes; Harry Noah; Maya Blackmun, Juliette’s House; Lynette Shaw; Alice Springer, Community Home Builders; Charity Livingston; Sean Andries; Ronnie Vostinak, Homeward Bound Pets; Russell Mark, Juliette’s House; SK; Beth Rankin; and AKS Engineering.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.

Notice: The Board of Commissioners will hold an Executive Session immediately following combined session pursuant to ORS 192.660(2)(d) – Executive session to conduct deliberations with persons designated carry on labor negotiations.

- A. **CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.
- B. **FLAG SALUTE**
- C. **CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner's reviewed the joint schedule for the week of April 25 – May 1, 2022. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no general public comments received.

E. DEPARTMENT UPDATES:

a. Treasurer – Kris Bledsoe

Ms. Bledsoe presented the county's third quarter Treasurer report identified the various bonds comprising the county's investment portfolio and their current earnings.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Kulla moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

1. **B.O. 22-116** - Approval of Amendment #1 between Yamhill County and David Evans and Associates Inc. (B.O. 22-101) adding insurance clause language.

H. OLD BUSINESS:

1. Consideration of the adoption of written findings and conditions in the matter of upholding the Planning Commission's approval of Planning Docket PAZ-04-21: Approval of a Comprehensive Plan amendment from Very Low Density Residential to Industrial and a zone change from VLDR-2.5, Very Low Density Residential to LI, Light Industrial. Applicant: AKS Engineering & Forestry, LLC.; Tax Lot: 4411-01300 & 4411-01301. *[Continued from March 31, 2022].*

Christian Boenisch requested to postpone agenda item H1 to April 28, 2022. There was no action taken.

2. **B.O. 22-117** - Consideration of approval of recommendations to be made by the selection committee for the Yamhill County Investing in Nonprofit Organizations Grant program. *[Continued from April 14, 2022]*

Russell Mark of Juliette's House gave verbal public comments regarding the potential impact that receiving ARPA grant funds would provide to their organization.

Charity Livingston of the Gallery Theater gave public comments stating their grant proposal was directed towards future needs.

Sean Andries of the Chehalem Cultural Center gave public comments stating their proposal was focused on community economic development.

Ronnie Vostinak of Homeward Bound Pets provided public comments highlighting the various ways HBP has provided community outreach despite its failing facilities and ongoing animal intake community duties such as licensing, kenneling, low-income vaccinations, medical care, and spay/neutering. Ms. Vostinak identified its shortfall of funding towards a new facility and stated she had not received any funding support from local cities.

Alice Springer of Community Home Builders commented on challenges in serving low-income citizens due to increasing interest rates and costs of materials and building. She stated the agency relied on federal grant funding.

The Board continued discussions regarding proposed ARPA grant awards. Commissioner's Berschauer and Starrett submitted revised criteria proposals based on housing, food, and critical need to determine the outcome of the grant distribution in lieu of the project criteria the applications were submitted under. Commissioner Starrett moved approval of a revised Focus on Family proposal for the Yamhill County Investing in Nonprofit Organizations Grant program based on housing food and critical needs. Commissioner Kulla disclosed a potential conflict of interest regarding one applicant. Commissioner's Berschauer and Starrett further disclosed affiliations in voluntary or liaison capacities. The motion passed, Commissioners Berschauer and Starrett voting aye, Commissioner Kulla voting nay.

The meeting was recessed at 12:35 p.m. and reconvened at 12:43 p.m.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 22-118** - Consideration of approval of the agreement between Yamhill County Health and Human Services and The Child Center for parent education classes at a rate of \$3,100 per series.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners, Berschauer, Kulla and Starrett voting aye.

2. **B.O. 22-119** - Approval of Amendment #2 to the agreement between Yamhill County and Synergy Health Consulting, LLC. (B.O. 19-72) adding \$15,000 to the maximum payable amount for Medication Assisted Treatment (MAT) consultation services retroactive to March 1, 2022.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. **B.O. 22-120** - Consideration of approval and notice of intent to award a professional service contract between Yamhill County and David Evans and Associates (DEA) for the engineering design and construction management for the replacement of Gopher Valley Rd. Bridge over Deer Creek.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

4. **B.O. 22-121** -Consideration of approval to authorize Yamhill County Health and Human Services to submit application(s) for Aid and Assist funds administered by the Oregon Health Authority.

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

5. **B.O. 22-122** - Consideration of adopting Resolution 22-04-21-1 proclaiming April 24th – April 30th, 2022 as National Crime Victims’ Rights Week.

Commissioner Berschauer read the Resolution into the record. Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

6. Review of the 2021-22 Board of Property Tax Appeals (BoPTA) summary.
The Board reviewed the BoPTA summary, no action was taken.

7. **B.O. 22-123** - Consideration of the submission of an application for the 2022-2023 Yamhill County Assessment Function Funding Assistance (CAFFA) Grant Application in the amount of \$3,038,824.

Commissioner Berschauer moved approval of item I7. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

8. **B.O. 22-124** - Consideration of a letter of support for Grand Ronde tribal request for appropriations for recreation center. (Commissioner Kulla)

Commissioner Kulla moved approval of item I8. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

9. **B.O. 22-125** - Consideration of a letter to the McMinnville City Council regarding the proposed utility rate increases.

Commissioner Berschauer moved approval of item I9. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:56 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner CASEY KULLA

Commissioner MARY STARRETT