

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on April 28, 2022, at 10:00 a.m. in Room 32 of the courthouse and a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Megan Marasco, BOC Staff; Nohely Barajas-Montalvo, Legal Assistant; Cynthia Thompson, Transit Manager; Jason Foose, County Surveyor; and Joe Moore, Facilities Manager;

Guests via Zoom: Lloyd; Sheila Barnes; Zeldon Linn; and Roberta Davis.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioner’s reviewed the joint schedule for the week of May 2 – May 8, 2022. No other county business was discussed.

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Zeldon Linn provided public comments regarding support for the West Valley Veterans Outreach.

Roberta Davis provided public comments regarding assistance for Veterans.

**E. DEPARTMENT UPDATES:**

a. Facilities – Joe Moore

Joe Moore updated the Board regarding campus remodeling and repair projects.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:**

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

Minutes

1. a. **B.O. 22-126** - February 3, 2022; Formal/Informal Session;
  - b. **B.O. 22-127** - February 10, 2022; Formal/Informal Session;
  - c. **B.O. 22-128** - February 17, 2022; Formal/Informal Session;
  - d. **B.O. 22-129** - February 24, 2022; Formal/Informal Session
  - e. **B.O. 22-130** - March 3, 2022; Formal/Informal Session;
  - f. **B.O. 22-131** - March 10, 2022; Formal/Informal Session;
  - g. **B.O. 22-132** - March 17, 2022; Formal/Informal Session;
  - h. **B.O. 22-133** - March 24, 2022; Formal/Informal Session; and
  - i. **B.O. 22-134** - March 31, 2022; Formal/Informal Session.
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**H. OLD BUSINESS:**

1. **B.O. 22-135** - Consideration of adopting Ordinance 918 in the matter of upholding the Planning Commission's approval of Planning Docket PAZ-04-21: Approval of a Comprehensive Plan amendment from Very Low Density Residential to Industrial and a zone change from VLDR-2.5, Very Low Density Residential to LI, Light Industrial. Applicant: AKS Engineering & Forestry, LLC.; Tax Lot: 4411-01300 & 4411-01301. *[Continued from March 31, 2022].*

Commissioner Kulla moved approval of item H1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 22-136** - Consideration of approval of an agreement between Yamhill County and Trillium Family Services, Inc. retroactive to February 1, 2022, through June 30, 2023, at a rate of \$275.00 per hour.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

2. **B.O. 22-137** - Consideration of approval of Amendment #3 to Agreement #173153 (B.O. 21-490) between Yamhill County and the Oregon Health Authority adding \$211,628.76 retroactive to January 1, 2022 through December 31, 2022.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. **B.O. 22-138** - Consideration of approval of Amendment #1 to the Local Mental Health Authority, Local Public Health Authority and Coordinated Care Organization Agreement (B.O. 22-46) between Yamhill County and Yamhill Community Care for \$24,630.42 retroactive from April 1, 2022 through August 31, 2022.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

4. **B.O. 22-139** - Consideration of approval of the submittal of two 5339 federal grant applications to Oregon Department of Transportation//Federal Transit Administration for bus and bus facilities for a total of \$2,050,000 and authorize the County Administrator to sign the grant applications for submittal.

Ken Huffer noted the short turnaround on the application deadline; Ms. Thompson will be revising the scope of work prior to Board signature. Commissioner Kulla moved approval of item I4. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

5. **B.O. 22-140** - Consideration of authorization for Yamhill County Health and Human Services to submit application(s) for HB4004 Workforce Stability Grant funds administered by the Oregon Health Authority.

Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

6. **B.O. 22-141** - Consideration of approval of a contract employee agreement between Yamhill County and Vicki Wood in the amount of \$50 per hour on a part-time basis effective May 3, 2022 with an automatic renewal clause from year to year after 2023.

Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:29 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LINDSAY BERSCHAUER

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Commissioner CASEY KULLA

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Commissioner MARY STARRETT